1. **Call to Order:** The meeting was called to order at 5:34 pm.

2. **Introductions and Greetings:**

3. **Roll Call:**
   **Evergreen Institute of Excellence Advisory Council:**
   - *Members present:* Brad Mendenhall, Sandy Papesh (left at 6:10pm), Leila Dumore, Savannah Bueb, Terrie Runolfson.
   - *Member absent:* Roxanne Vine

4. **Approval of Agenda:** On a motion made by Brad Mendenhall and a second by, Sandy Papesh, the agenda was approved.

5. **Approval of Minutes from February 7, 2017 Meeting:** On a motion by Terrie Runolfson and a second by Savannah Bueb, the minutes for the 2/7/2017 meeting were approved.

6. **Time Allocation:** N/A

7. **Assignment of Jobs:** N/A

8. **Progress Reports:**
   - **Budget Review:** 2\textsuperscript{nd} Interim will be presented at the April 4, 2017, meeting. This is a standing item due to state budget updates.
   - **Learning Organization:** There are presently 108 students enrolled. An additional teacher is not available yet. We are pleased to announce our secretary is now on board. Dena Webb is presently being trained for both EIE and preschool.
     A group of 20 students and adults will be going to Oregon Shakespeare to see Julius Cesar.

9. **Discussion/Action Items:**
   - **A) LCAP Review:** LCAP survey was shared by Director Dumore, which will go out to generate feedback from stake holder. Terrie Runolfson suggested to create a separate survey for parents and teachers/advisory council in order to delineate responses better. This survey will go out towards the end of the month via email. Additional hard copies will be provided for families who prefer the paper method.
   - **B) Additional Teaching Staff:** We are going out to hire an additional teacher whom will be temporary for the remaining school year due to student numbers and teaching staff at capacity. There was a brief discussion covering the number of students on Director Dumore’s caseload.
C) Material Revision of Petition - Motion was made by Terrie Runolfson and 2nd by Savannah Bueb to accept material revisions of the charter petition as presented with the additional wording to the foreign language section. Further discussion brought forward by Terrie Runolfson in regards to terminology of teacher throughout the current petition. Ms. Runolfson would like to see the term facilitator used synonymously with teacher. Director Dumore did acknowledge EIE’s philosophy that the parents are the children’s teachers on a day to day bases working under the current teacher credential of their teacher of record. This will be a topic for further discussion well before our petition renewal. The motion mentioned above passed unanimously. (Please note, Sandy Papesh was not in attendance at this time.)

10. Future Agenda Items:
   A) Professional Development Debrief
   B) Discussion – contract
   C) Future meeting dates for May – Aug.
   D) WASC
   E) Curriculum

11. Evaluation of Meeting: The meeting offered good information and was informative.

12. Next Meeting: The next EIE Advisory Council Meeting will be April 4, 2017 at 5:30pm in the Middle School Library.

13. Adjournment: On a motion by Terrie Runolfson and a second by, Savannah Bueb, the meeting was adjourned at 6:21pm.

03/14/2017