Evergreen Middle School Conference Room

EIE MEETING MINUTES
May 2, 2017
Adopted

1. **Call to Order:** The meeting was called to order at 4:38 pm.

2. **Introductions and Greetings:**

3. **Roll Call:**
   **Evergreen Institute of Excellence Advisory Council:**
   *Members present:* Sandy Papesh, Leila Dumore, Savannah Bueb, Brad Mendenhall (arrived at 4:52pm), Terrie Runolfson (arrived at 4:48pm)
   *Members absent:* Roxanne Vine

4. **Approval of Agenda:** On a motion made by Sandy Papesh and a second by Savannah Bueb, the agenda passed unanimously as presented.

5. **Approval of Minutes from April 4, 2017 Meeting:** On a motion made by Savannah Bueb and a second by Sandy Papesh, the motion passed unanimously as presented.

6. **Time Allocation:** N/A

7. **Assignment of Jobs:** N/A

8. **Progress Reports:**
   - **Budget Review 2016/17**-A report was given by Director Dumore that a curriculum order is in the works being coordinated by staff and parents. Final decisions and order will be made May 4, at the team meeting. The percentage required must be met for curriculum/instructional service as deemed by CDE for a non-classroom based program.
   - **Learning Organization**-Presently there are 117 students. The Exhibition of Learning was reported on by Director Dumore, Savannah Bueb, and Superintendent Mendenhall. There was an excellent turnout by students and visitors. EIE will continue this next year. High school meet-up last month was bowling. There were three students along with Mrs. Coxey in attendance. Meet-up is designed for high school students to get to know each other and develop friendships. Terrie Runolfson suggested that it is also an opportunity for them to network and each can bring something to the meet-up by sharing events they are interested in attending or found helpful. Terrie Runolfson offered to teach/help students develop their networking skills once a year. School Seal was shared.
9. **Discussion/Action Items:**
   A) **WASC** - The initial application was shared by Director Dumore and soliciting for assistance in contributing to the application process. Superintendent Mendenhall, Sandy Papesh, and Savannah Bueb offered to be a part of the committee. Terrie Runolfson will be securing an actual WASC application sample for us to use as a reference.
   B) **Employment Agreement** - The agreement was discussed and action passed to recommend the agreement to the EUSD Board for their approval in the next board meeting.
   C) **LPAC Survey result** - Discussion centered on the three responses given so far. Ideas were given for a parent concern and suggestion on how we can improve our program. The survey will be pushed out again through parent/teacher/student meetings and possible hard copies when appropriate. Ideas presented to help communicate where Google calendar (EIE event calendar) Remind app and Band app. Savannah Bueb has been researching possible solutions extensively. She will be hosting a parent meeting May 17, to generate further parent input. We look forward to her report next meeting.

10. **Future Agenda Items:**
    A) LCAP
    B) Graduation review
    C) Parent meeting report

11. **Next Meeting:** The next EIE Advisory Council Meeting will be **May 30, 2017** at 4:30pm

12. **Adjournment:** On a motion by Sandy Papesh and a second by, Savannah Bueb, the meeting was adjourned at 6:00 pm.

05/15/2017