1. **Call to Order:** The meeting was called to order at 4:36 pm.

2. **Introductions and Greetings:**

3. **Roll Call:**
   - **Evergreen Institute of Excellence Advisory Council:**
     - **Members present:** Brad Mendenhall, Sandy Papesh, Leila Dumore, Savannah Bueb
     - **Members absent:** Roxanne Vine, Terrie Runolfson
     - **Guests:** Kaysha Dowell, Maleah Harper
   Kaysha Dowell was introduced as a potential Student Advisory Council Member. Further discussion with Kaysha occurred.

4. **Approval of Agenda:** On a motion made by Savannah Bueb and a second by Brad Mendenhall, the agenda was approved unanimously.

5. **Approval of Minutes from May 2, 2017 Meeting:** On a motion made by Brad Mendenhall and a second by Savannah Bueb, the motion passed unanimously.

6. **Progress Reports:**
   - **Budget Review 2016/17:** Unaudited budget will be shared at the board meeting in June, CBM Sonia Freitas is preparing this now. Director Dumore will share in August meeting.
   - **Learning Organization:** Exhibition of Learning night was well attended and deemed a success. There were several new families for 17/18 school year in attendance to check things out. More high school students attended to share their projects. Enrollment ended with 117 students. EIE graduated 11 high school students and nine 8th graders.

7. **Discussion/Action Items:**
   - **A) LCAP Survey results:** Survey results were shared in their entirety. Superintendent Mendenhall suggested averaging the rating scores in order to compare year over year.
   - **B) LCAP:** A tentative plan was shared with emphasis on high school counselor and supporting students to be college/career ready. LCAP will be presented to EUSD Board in June. Further improvements will come back to the Advisory Council. No action was taken.
   - **C) WASC:** Director Dumore shared the template for the initial visit. Two dates were set to work on the template by Director Dumore, Savannah Bueb, and Sandy Papesh.
D) 2017 Graduation—Graduation was discussed and suggestions given for next year. Some suggestions were: student music/speakers, earlier start time, back up plan for rain. Overall, the graduation went well due to the hard work of the Graduation Committee, staff, and volunteers. There was a good turnout of family and friends and continual commitment to build the EIE community. Next year’s date will be May 25, 2018, at Anderson River Park.

E) Parent liaison—Savannah Bueb reported to the group that she held two meetings inviting parent participation and asking for feedback. She will be holding monthly meetings with an agenda and theme.

F) Supervising teacher job description—Director Dumore presented the proposed job description for our supervising teachers. Their job is significantly different than traditional classroom teachers, thus the need for this document. If approved, the job description will go to EUSD board for approval. On a motion made by Sandy Papesh and a second by Savannah Bueb, the motion passed unanimously.

8. Future Agenda Items:
   A) WASC update
   B) Student Advisory Kaysha Dowell
   C) Review dates for monthly meeting
   D) LCAP

9. Next Meeting: The next EIE Advisory Council Meeting will be Aug. 1, 2017 at 4:30pm

10. Adjournment: On a motion by Brad Mendenhall and a second by Savannah Bueb, the meeting was adjourned at 5:30 pm.

07/27/2017