1. **Call to Order:** The meeting was called to order at 5:37 pm.

2. **Introductions and Greetings:**

3. **Roll Call:**
   **Evergreen Institute of Excellence Advisory Council:**
   - **Members present:** Leila Dumore, Roxanne Vine, Sandy Papesh, Savannah Bueb, Alyssa Massey Morris and Terrie Runolfson.
   - **Member absent:** Brad Mendenhall

4. **Approval of Agenda:** On a motion made by Sandy Papesh and a second by Terrie Runolfson, the agenda was approved.

5. **Approval of Minutes from September 6, 2016 Meeting:** On a motion by Savannah Bueb and a second by Leila Dumore, the minutes for the 9/6/2016 meeting were approved.

6. **Time Allocation:** N/A

7. **Assignment of Jobs:** N/A

8. **Progress Reports:**
   - **Budget Review**-The council reviewed the 2015/16 unaudited actuals compared to the second interim. Enrollment increased over second interim resulting in an increase to revenue. The majority of revenue is generated from the state LCFF which is based on ADA. EIE Charter does not qualify for the Supplemental Grant because our unduplicated count was 34%. A percentage of 55% or higher is needed for additional LCFF funding.
   - **Learning Organization**-Presently Evergreen Institute of Excellence Charter has 98 students. Another teacher was hired, Joanna Johnson. Hopefully she will be ready to start teaching by the end of October.

9. **Discussion/Action Items:**
   - **A) CAASPP Results**-Evergreen Institute of Excellence Charter results from the 2015/16 school year were reviewed for grades 3-8 and 11th grade in ELA and Math. The discussion included levels and student results, as well as a comparison between EUSD results and Charter results. Director Dumore shared that there are and will be trainings and workshops for parents to help alleviate concerns in regards to assessments and what is being required of students. There will be workshops and trainings covering State Standards throughout the year.
as well. Terrie Runolfson volunteered to help with parent workshops covering assessments and testing.

B) High school Updates-There are presently 29 high school students enrolled, of which nine are taking Shasta College courses.

C) Office Assistant Job Description & Salary Schedule-This item was tabled until the November meeting.

D) WASCC Accreditation-When Joanna Johnson begins teaching, Director Dumore will be able to get the WASCC Accreditation process started.

10. Future Agenda Items:
   1) Office Assistant Job Description & Salary Schedule
   2) Swearing of New Member-Alyssa Massey Morris
   3) First Interim Budget
   4) Field Trip to Room 70

11. Evaluation of Meeting: Good meeting. Excellent progress.

12. Next Meeting: The next EIE Advisory Council Meeting will be November 1, 2016 at 5:30pm in the Middle School Library.

13. Adjournment: On a motion by Savannah Bueb and a second by Sandy Papesh, the meeting was adjourned at 6:38 pm.

11/21/2016