1. Call to Order: The meeting was called to order at 5:40 pm.

2. Introductions and Greetings:

3. Roll Call:
   Evergreen Institute of Excellence Advisory Council:
   Members present: Brad Mendenhall, Leila Dumore, Sandy Papesh and Savannah Bueb.
   Member absent: Alyssa Massey Morris, Terrie Runolfson and Roxanne Vine.

4. Approval of Agenda: On a motion made by Sandy Papesh and a second by Savannah Bueb to table 7A and delete 7B from the agenda, the agenda was approved.

5. Approval of Minutes from October 4, 2016 Meeting: On a motion by Savannah Bueb and a second by Sandy Papesh, the minutes for the 10/4/2016 meeting were approved.

6. Time Allocation: N/A

7. Assignment of Jobs: N/A

8. Progress Reports:
   • Budget Review-A progress report of the budget will be brought to the December meeting. December interim budget may need to be presented in January due to early date of the Advisory Meeting in regards to EUSD board meeting.
   • Learning Organization-There have been a variety of field trips-Hawes' Pumpkin Patch, Camden House, “Bye Bye Birdie” and “To Kill A Mocking Bird” Plays and Coleman Fish Hatchery. Most have had an educational component that the students learn about and is followed up with after the field trip with the exception of the “Bye Bye Birdie” production. We will continue with the Julius Cesar book club and finish the unit with the play at the Oregon Shakespeare Festival in March.
   Our teachers have been doing parent workshops/trainings. The first workshops were focused on early reading skills and close reading and helping parents teach their children.
   Director Dumore attended a concurrent/dual conference. EIE is on the right track with high school students attending Shasta College. There are areas that can be streamlined and improved upon, such as parent communication. EIE will have a parent/student meeting for those interested in participating for the spring semester.
Evergreen Institute of Excellence has received EFT support for our unit modification request. EIE requested the EUSD board support as well. Steps to petition the PERB board will now begin. All actions required for the charter will be followed. More information will be reported/discussed at the next meeting.

9. Discussion/Action Items:
A) Office Assistant Job Description & Salary Schedule-This item was tabled until the December 6, 2016 meeting.
B) Graduation-May 26, 2017-Graduation will be held at the Anderson River Park amphitheater. It will be a graduation for both the 8th and 12th grade graduates. The time has not yet been determined.
C) Field trip to room #70-Everyone in attendance has been in room #70, so a field trip is not necessary.

10. Future Agenda Items:
1) WASCC Accreditation
2) PERB Petition

11. Evaluation of Meeting: Excellent! Treats were provided by Sandy Papesh and Savannah Bueb and they were lovely.

12. Next Meeting: The next EIE Advisory Council Meeting will be December 6, 2016 at 5:30pm in the Middle School Library.

13. Adjournment: On a motion by Sandy Papesh and a second by Savannah Bueb, the meeting was adjourned at 6:34 pm.

12/27/2016