1. **Call to Order:** The meeting was called to order at 4:42 pm.
2. **Introductions and Greetings:**
3. **Roll Call:**
   - **Evergreen Institute of Excellence Advisory Council:**
     - **Members present:** Brad Mendenhall (early), Leila Dumore, Savannah Bueb, Terrie Runolfson, Sandy Papesh, Roxanne Vine
     - **Members absent:** Kaysha Dowell
4. **Approval of Agenda:** Motion to approve agenda as presented was made by Brad Mendenhall and a second by Sandy Papesh. The motion passed unanimously.
5. **Approval of Minutes from Dec. 5, 2017 Meeting:** Motion to approve minutes as presented was made by Terrie Runolfson and a second by Savannah Bueb. The motion passed unanimously.
   *(Please note: No minutes to approve for January 2018, due to not having a quorum.)*
6. **Progress Reports:**
   - **Budget**-Discussed in depth below
   - **Learning Organization**-Staffing is holding where we are currently. We will cap enrollment on March 31 or 135 students, whichever occurs first. Today we have 116 enrolled with several enrollment interviews occurring this week.
   - EIE is beginning to plan and schedule CAASSP state testing. We will start April 10 with all 3rd-8th grades and offer options for parents and students relating to length and over a period of days or weeks. 11th and 12th grades will start the following week. Traditionally 12th has not tested, however new policy in place requires all high school graduates to take the Science (CAST) at least once. Since this is the first time available, 12th grade gets to come in. The stat is allowing local decision for 10th or 11th grade to take the CAST this year. We have decided to have our 11th graders do that test since they will already be here for ELA/Math portions of the CAASSP.
7. **Discussion/Action Items:**
   A) **Budget**-Director Dumore shared EIE’s 1st Interim 17/18 Budget Assumption. These were discussed and reviewed noting the change from original budget to First Interim reflects the hiring of an addition 1 FTE in October. Motion to accept 1st Interim Budget made by Sandy Papesh and second by Terrie Runolfson, no further discussion occurred and motion passed unanimously.
B) LCAP- Director Dumore shared it is time to review and begin to assess the LCAP. One piece added to this years were Local Indicators. A dashboard factor of the Local Indicators is a survey from the students in regards to school climate. Director Dumore expressed concerns that the traditional Healthy Children Survey does not reflect our non-classroom program. Superintendent Mendenhall will be looking into the requirements of this survey, in order for us to choose the best option and one that reflects EIE’s values. This survey is diriment that the Parent/Student Survey assessing progress of our LCAP goals. Director Dumore expressed concerns about making the required 95% participation rate for the CAASSP. Right now we have reluctant families and students participating in our local iReady assessment, of which we just concluded our second of three.

C) Calendar- Director Dumore presented a tentative 18/19 calendar for approval. It is tentative, with possible changes due to Shasta College’s calendar which is only available through the fall semester, December 2018. Once the college has approved the spring schedule it will be reviewed to make sure we are aligned. On a motion by Terrie Runolfson and second by Savannah Bueb to approve and recommend to the EUSD board this current draft-the action was approved unanimously.

8. Future Agenda Items:
   A) Teacher/Staff Handbook

9. Next Meeting: The next EIE Advisory Council Meeting will be March 6, 2018, at 4:30pm in MS Library

10. Adjournment: On a motion by Brad Mendenhall and a second by Roxanne Vine, the meeting was adjourned at 5:38 pm.

3/2/2018