EIE Resource Room – Rm #73

EIE MEETING MINUTES
August 7, 2018
Adopted ~ 9/4/18

1. Call to Order: The meeting was called to order at 4:30 pm.

2. Introductions and Greetings:

3. Roll Call:
   Evergreen Institute of Excellence Advisory Council:
   Members present: Leila Dumore, Savannah Bueb, Sandy Papesh
   Members absent: Brad Mendenhall, Roxanne Vine, Kaysha Dowell

4. Approval of Agenda: Motion to approve agenda as presented was made by Sandy Papesh and a second by Savannah Bueb. The motion passed unanimously.

5. Approval of Minutes from June 5, 2018 Meeting: Motion to approve minutes as presented was made by Savannah Bueb and a second by Sandy Papesh. The motion passed unanimously.

6. Progress Reports:
   - Covered in Discussion/Action Items below

7. Discussion/Action Items:
   A) 2018/2019 Budget-Director Dumore presented 18/19 EIE Budget Assumptions created by Sonia Freitas, and presented to EUSD trustees June 12, 2018. On a motion by Sandy Papesh and a second by Savannah Bueb the 18/19 budget as presented was approved. The budget was created using 126 enrollment with 107.74 ADA. There were no increases to Health/Welfare or salaries. There is an additional certificated staff built into 18/19 Budget, but this position has not been filled. This position built in caused an approximate $50,000 deficiency. Director Dumore shared the position will not be filled unless we have the student enrollment increase to support the position.
   B) Staffing and Enrollment-Current staffing is 6 full time supervising teachers, which includes a Special Ed credential staff member. Director Dumore is excited to have an executive assistant full time this year! Today enrollment is 138 with additional family meetings scheduled. However, we know some students currently enrolled are not intending to return. We will be offering a wait list when we reach capacity.
   C) Assessments-We will continue expecting and building an assessment culture by completing 3 assessments in iReady and Reading/Math fluency. Director Dumore has been hosting necessary parent meetings that began Aug. 2 and will be continuing to offer to go over expectations and support provided.
D) Appointing alternate high school representative-The need to have an alternate high school Advisory Council member was discussed. We are not able to have 2 representatives simultaneously, but our high school rep can let the alternate know when attendance is needed. Advisory Council members were in agreement that this suggestion previously made by Supt. Mendenhall was needed. Motion was made by Savannah Bueb and a second by Sandy Papesh and passed to appoint an alternate high school representative.

8. Future Agenda Items:
   A) Teacher/Staff Handbook
   B) CAASPP Results

9. Next Meeting: Sept. 4, 2018 @ 4:30pm in MS Library

10. Adjournment: On a motion by Savannah Bueb and a second by Sandy Papesh, the meeting was adjourned at 5:38 pm.