EIE Resource Room – Rm #73

**EIE MEETING MINUTES**

January 9, 2019

*Adopted ~ 2/5/19*

1. **Call to Order:** The meeting was called to order at 4:35 pm.

2. **Introductions and Greetings:**

3. **Roll Call:**

   **Evergreen Institute of Excellence Advisory Council:**

   *Members present:* Brad Mendenhall, Leila Dumore, Savannah Bueb, Sandy Papesh, Kaysha Dowell, Roxanne Vine

   *Guests:* Christine Flood, Hannah Valenza

4. **Approval of Agenda:** Motion to approve agenda as presented was made by Brad Mendenhall and a second by Sandy Papesh. The motion passed unanimously.

5. **Approval of Minutes from December 4, 2018 Meeting:** Motion to approve minutes with a correction noted due to Director Dumore, discovered by Superintendent Mendenhall was made by Sandy Papesh and a second by Savannah Bueb. The motion passed unanimously.

6. **Progress Reports:**

   - **Budget**-Director Dumore reviewed EIE’s 2018/2019, 1st Interim Budget report. This report comes from EUSD CBO Sonia Freitas and was presented and accepted by the Board of Trustees on December 11, 2018. The Advisory Council discussed the original budget, net changes and years out projections with Superintendent Mendenhall’s assistance. It was noted by Sandy Papesh that EIE appears fiscally sound and mindful of revenues and expenses. Superintendent Mendenhall planted a seed that future facilities and growing needs will need to be considered, thought out and planned for which will require increase to reserves.

   - **Learning Organization**-Parent liaison and council member Savannah Bueb shared thoughts and information about the cookie decorating gathering hosted to continue building community and engagement opportunities for our families. Council member Kaysha Dowell also attended and made suggestions on how to increase attendance at the events. Director Dumore shared enrollment is holding at 131 and appreciation for attending the Charter leadership conference. It is always good to stay current with new laws and charter changes as well as receiving confirmation that EIE is on the right track; especially with our high school program.
7. **Discussion/Action Items:**
   A) **1st Interim Budget**-Motion was made by Brad Mendenhall to accept 1st Interim Budget as presented and a second by Savannah Bueb. The motion passed unanimously.
   B) **Advisory Council Member Appointment: Community Member**-Motion was made by Sandy Papesh to appoint Roxanne Vine as community member, moving her from Board Member representative and a second by Kaysha Dowell. The motion passed unanimously.
   C) **Advisory Council Member Appointment: Board Member**-Motion was made by Roxanne Vine to appoint Christine Flood, newly elected EUSD Board Member, to Board Member representative and a second by Sandy Papesh. The motion passed unanimously.
   D) **CTE Committee Appointments**-The council discussed the need to develop a CTE Committee, previous actions taken and the CTE Committee’s role. They will be making recommendations to this council for development of CTE pathways within the sectors that will be valuable to our graduates and community. The nominees being brought forward are:
      - Michelle Ackley-EIE High School Counselor
      - Roxanne Vine-EIE Council Member
      - Alex Papesh-current college student within community
      - Trevor Webb-EIE High School student
      - Leila Dumore-EIE Director
      Motion was made by Brad Mendenhall to appoint the previous mentioned nominees and a second by Sandy Papesh. The motion passed unanimously.

8. **Future Agenda Items:**
   A) Teacher/Staff Handbook
   B) CTE Committee Report
   C)

9. **Next Meeting:** February 5, 2019 @ 4:30pm in MS Library

10. **Adjournment:** On a motion by Brad Mendenhall and a second by Sandy Papesh, the meeting was adjourned at 5:50 pm.

1/11/2019